

Request for Quotation

FROM	NORWEGIAN REFUGEE COUNCIL
Address	White Nile State, Kosti, Area Office
City	Kosti
Country	Sudan
Phone #	+249 96259366
Email	sd.procurement@nrc.no

Kindly fill this information	
Supplier name	
Address	
City	
Country	
Phone #	
Email	

The office of the Norwegian Refugee Council invites your company to submit a price quotation for the following service in accordance with the requirements detailed below. You may use your company format or fill up the table below. Please carefully read the instructions on page 2.

Request for Quotation Requirements			
RFQ #:	PF-KSI-AO-412	Currency	USD - SDG
RFQ Issuing Date:	November ,7, 2024	Bid Validity Period (days):	Preferably 30 days
RFQ Closing Date:	November ,14, 2024	Required Delivery Date:	20 days
RFQ Closing Time:	04:00 PM (GMT +2)	Required Delivery Destination:	Rabak and Kosti Localities
Questions to the RFQ	sd.procurement@nrc.no	Required Delivery Terms:	Certificate of Completion

Rehabilitation of 15 latrine Doors in Aldawaim

Ref #	Title	Item(s)Description	Unit	Quantity	Unit COST	TOTAL AMOUNT
	GENERAL INSTRUCTIONS	By pricing the BOQ items below, the Tenderer certifies and confirms his complete acquaintance with and understanding of the Site Conditions, Work Scope, Designs, Specifications, BoQ ,the prevailing market conditions and the local laws and regulations. All and any other items not priced hereunder shall be deemed part of the Unit Rate Pricing. All works should be done according to the specifications, code of practice, Engineering Standards and NRC Satisfaction of NRC.				
1						
	Alamirya Primary School (7 latrine Doors)					
1.1	Concrete work	Provide metaterials and tools to conustruct a small tank cover for the septic tank made of 4:2:1 RC with 12mm steel Bars to the cover. Use the	NO	1		

		specification and the engineer instructions to guide your work.				
2.1	Steel work	Provide material , manufacture and fix steel door made of 1mm thick frame 4*8 cm rectangular tube steel, Leafs made of 3*6 cm rectangular tube 1 mm thick and pressed heavy steel panel thickness 0.8 mm, with internal reinforcing by 3*6 heavy rectangular tube. All works should be done according to drawings & specifications and as per the engineer instructions	NO	3		
3.1	Sanitary work	Provide toilet seats (Normal type)for the latrines as per engineer instructions.	NO	3		
4.1	Block B Steel work	Provide material , manufacture and fix steel door made of 1mm thick frame 4*8 cm rectangular tube steel, Leafs made of 3*6 cm rectangular tube 1 mm thick and pressed heavy steel panel thickness 0.8 mm, with internal reinforcing by 3*6 heavy rectangular tube.	NO	2		
5.1	Plastering	Providing the necessary materials to fill the cracks and gaps in the walls and the latrine structural. Use C/S and steel bars if needed. Adhere to the specification and the engineer guidelines.	ML	20		
5.2		Supply and apply 20 mm average thick internal cement and sand plaster mix 1:6, including surface preparation, spatter dashes & spots, beads, stops, corners, joint strips, fiber mesh at junctions of different surfaces and grooves curing, complete with all necessary accessories as specified and to the Instruction of the Engineer	M ²	60		
6.1	Sanitary work	Provide toilet seats(Normal type) for the latrines as per engineer instructions.	NO	5		
Sub Total						
Vat						
Grand Total including Vat						
Currency						

Alamirya Secondary school Latrines

(5 latrine Doors)

2.1	Plaster	Provide material , manufacture and fix steel ceiling made of 1mm thick frame 4*8 cm rectangular tube steel and pressed heavy steel zink sheets thickness 0.35 mm, with internal reinforcing by 3*6 heavy rectangular tube. All works should be done according to drawings & specifications and as per the engineer instructions	M ²	9		
2.2		Provide plaster for internall walls.	M ²	18		
2.3		Provide plaster for external walls plus perapate.	M ²	23		
<u>Sub Total</u>						
<u>Vat</u>						
<u>Grand Total including Vat</u>						

Latrine rehab- Alshabya school – (3 latrine Doors)

1.1	Steel work	Doors Work: Provide material , manufacture and fix steel door made of 1mm thick frame 4*8 cm rectangular tube steel, Leafs made of 3*6 cm rectangular tube 1 mm thick and pressed heavy steel panel thickness 0.8 mm, with internal reinforcing by 3*6 heavy rectangular tube. Locks should be tarpass with a hinges bars , All with heavy duty stainless steel butt hinges. Rate includes pull hand and fixing accessories.	No	2	-	-
2.1	Manahol works	Cover Supply and fabricate a (60*60)cm RC covers for the latrines manholes. Covers should be mafe 12mm steel bars and 4:2:1 RC according to the drawing and specification along with the engineer instructions.	No	11	-	-
<u>Sub Total</u>						
<u>Vat</u>						
<u>Grand total including Vat</u>						

Selection Criteria :

Criteria	Description	Maximum Score
Delivery Time Delivery Destination (Kosti, Rabak)	Timeliness and reliability of delivery.	25
Price	Competitiveness of the pricing,	40
Experience	1-experience on similar works Construction /Rehabilitation of Larine) 2- points per each project 3-Company profile 4 - Financial Capacity	35

What is the currency of the quote? DO NOT PROVIDE QUOTES IN BOTH SDG AND USD CURRENCIES.	
Delivery Lead Time (in days, from receipt of NRC Purchase Order/sign contract)	
Bid Validity Period (in days from receipt of NRC Purchase Order):	
Please confirm the following payment terms: <u>100% After work completion</u> If not accepting above payment term, please specify	
Please provide work plan	
Please provide any experience certificates, including relevant experience for construction work	

Name	
Position	
Date Signature Stamp	

RFQ Terms & Conditions

Manner of Submission:

- By hand in a sealed envelope to NRC Kosti Area Office located in **White Nile State, Kosti, Alandalus Area, Alandalus Street, North of WFP.**
- By email to the dedicated and secured email address: sd.procurement@nrc.no
- **(offers received on other email addresses will not be considered)** with subject: **PF-KSI-AO-4012**
- Before the Closing date & Time mentioned above. Companies who do not submit their quotation by this deadline will not be considered.

Requirements:

- All Bids must include all customs and taxes payable in the country of delivery unless the RFQ specifically requests differently
- Bids must be submitted in the currency indicated in the RFQ. Bids in other currency might not be accepted
- Bids must be valid for the validity period indicated in the RFQ. Bids not meeting this validity period might be disqualified
- All enquires and questions should be addressed to the email given in the RFQ details section. All questions and answers will be shared with all invited suppliers.
- NRC reserves the right to accept or reject the whole or part of your quotation based on the information provided. Incomplete quotations which do not comply with our conditions will not be considered.

Assessment Criteria:

- All bids received and accepted will be evaluated based on the following:
 - **Step 1:** Administrative compliance check: Each bid will be checked to ensure compliance with all the RFQ requirements
 - **Step 2:** Technical Evaluation: All bids will be technically evaluated based on “best value for money”
 - **Step 3:** Financial Evaluation: Price in comparison to NRC established expectation and in comparison, to other bidders of comparable technical quality

Mandatory documents:

Requested document	Check (Y/N)
Company registration Certificate	
Tax registration certificate	
NRC RFQ TO BE SIGNED AND STAMPED IN EACH PAGE	
Relevant experience certificate (if available)	

Payment terms:

- Payment will be made within **30 days** of receipt of goods, by bank transfer/cheque only.

<p>NRC is obliged to ensure that its procurement decisions are clearly justified and documented and keeping within the Donors mandatory principles. In that regard, full and on-the-spot access must be granted to representatives of NRC, the Donor or any organisation or person mandated by it, to premises belonging to NRC or its contractors. The right to access shall include all documents and information necessary to assess or audit the implementation of the contract.</p> <p>NRC also expects suppliers who process personal data to comply with the General Data Protection Regulation (EU GDPR) and any relevant national legislation. Suppliers processing personal data on an NRC contract will be required to sign a data processing / sharing agreement as part of the contract. Refusal to sign such an agreement constitutes refusal of the contract terms and forfeiture of the contract on the part of the supplier.</p> <p>If the activities of the contract take place in areas with Explosive Hazards, NRC accepts no liability for injury and/or death to contractor's staff or damage to contractor's property.</p>	<p>Anti-money laundering, anti-bribery, anti-corruption and anti-terrorism legislation and donor regulations require NRC to screen contractors against various international lists to ensure due diligence. Submission of the quotation constitutes acceptance of these screening practices.</p> <p>NRC aims to purchase products and services with minimum environmental impact. Environmental considerations form part of the NRC selection criteria, and NRC reserves the right to reject quotations provided by suppliers not meeting these standards.</p> <p>All suppliers doing business with NRC should maintain high standards on ethical and environmental issues, respect and apply basic human and social rights, ensure non-exploitation of child labour, and give fair working conditions to their staff. Suppliers will be required to sign and submit an Ethical Standards Declaration, together with their bid.</p> <p>NRC reserves the right to reject quotations provided by suppliers not meeting these standards.</p>
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